Sale/Event Date: __________________

Start Time: _______________

End Time: _________________

Registration of Baked Goods & Beverages Sales

Student Organization Name: __________________________________________________

Contact for Event/Sale:
Name: __________________________ Phone: _________________________________
Email: _________________________________________________________________

Alternate contact (person also at sale):
Name: __________________________ Phone: _________________________________
Email: _________________________________________________________________

Name and Address of any associated business (if any):
________________________________________________________________________

LIST OF ALL FOODS TO BE SERVED (SOLIDS AND LIQUIDS)
(Include any pre-packaged items, i.e. bottled water and canned soda)

1. __________________________ 2. __________________________
3. __________________________ 4. __________________________

Where were foods purchased (if home baked include by whom):
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

By signing below, I understand and will comply with the guidelines for baked goods and beverages sales for student organizations at the Rice University Student Center.

Applicant name (print): __________________________ Applicant Signature: __________________________ Date: _____________

Approved: __________________________ Denied: __________________________
Student Center Representative: __________________________ Date: _____________

For Office Use Only:
Length of time to distribute items: _____________ hrs.

Group Check In: ___________ ___________ am/pm  Group Check Out: ___________ ___________ am/pm
Initial Time Initial Time