



RICE

Insurance Information Sheet

Name of Organization:

Address:

Dates of the Event: _____ **Starting Time:** _____ **Ending Time:** _____

Nature of Event: _____

Estimated Attendance: _____

Name of Service Providers

Security: _____

Food: _____

Beverages: _____

Parking Services: _____

For Agent Use Only:

Estimated TULIP Premium **CGL: \$** _____

Required Insurance for Licensees of Rice Facilities

Licensees will maintain and provide evidence of the following insurance:

- Commercial General Liability

| | |
|---|-------------|
| General Aggregate | \$2,000,000 |
| Products/Completed Operations Aggregate | \$1,000,000 |
| Personal and Advertising Injury | \$1,000,000 |
| Each Occurrence | \$1,000,000 |
| Damage to Premises Rented | \$ 100,000 |
| Medical Expenses | Excluded |

If the group is unable to provide a comparable Tenant Users Liability Insurance Policy (TULIP), the university can provide insurance coverage at a cost per event. This rate is based on the number of attending guests and the type of event.